

To: Seppi, Pat[Seppi.Pat@epa.gov]
Cc: John Speer[jspeer@ringwoodnj.net]
From: Scott Heck
Sent: Thur 6/22/2017 3:50:27 PM
Subject: RE: Confirmation of library use for Ringwood CAG - July 13

The library schedules the meeting rooms at the Library, they would have to contact them. Nobody has contacted me about any meetings, rather than having the CAG go through you, please have them contact me directly. Relative to your insurance question for the CAG, these meeting are not a Borough function, they are not managed by the Borough, and the members of the CAG are not covered by our policy. I'm not sure we can provide Insurance for something that does not fall within the Insurance requirements however I will check.

Scott Heck, CPWM

Borough Manager/Director of DPW

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From: Seppi, Pat [mailto:Seppi.Pat@epa.gov]
Sent: Thursday, June 22, 2017 10:47 AM
To: Scott Heck

Cc: Gowers, Joe

Subject: Confirmation of library use for Ringwood CAG - July 13

Hi Scott,

I spoke to some CAG members today and they would like me to ask you to please go ahead and confirm the July 13 CAG meeting at the library at 6:30 pm. I understand the ok needs to come from the Boro since EPA does not have the ability to provide insurance or pay a fee. Please let me know if you have any questions.

Thanks for your help,

Pat